

Wide Format Print Specialist

We are a wide format print provider looking for a Production Coordinator to Join an exciting team. As part of our innovative team, you'll work on creative projects for big name clients, ranging from impressive vehicle wraps to larger than life interior and exterior graphics. In your role you will be responsible for providing sign print, finishing, packaging and shipping services for all Graphics requirements. The position involves printing, handling, laminating, mounting/trimming large/grand graphic signage, and preparation of packages for shipping to various locations. Ideal candidates must have experience in wide format colour print and finishing operations and a positive attitude. Must be committed to quality, possess a high level of attention to detail, consistent delivery outstanding customer service, and able to function effectively in a fast-paced environment. We look to our team members to find innovative solutions to help streamline processes and workflow. The ideal candidate could also grow into a Large Format production lead.

Responsibilities

- Execute the print/production and package signage; work ranges from producing simple small signage, to fabrication of complex sign assemblies.
- Run pre-flight, pre-press and prepare of art files for final output
- Knowledge in Photoshop, Illustrator and InDesign
- Read and calculate department job ticket(s) information; follow specific fabrication instructions as indicated by Work Order(s), Customer(s), or Supervisor(s).
- Ensure maximum machine efficiency while completing orders on time and in accordance with customers' expectations.
- Operate Large/Grand format printers, maintain machine logs and make adjustments as needed; inform supervisor of equipment problems and place service calls when required.
- Operate and Maintain RIP and Various Print Production Equipment, load and operate large/grand roll-to-roll and flatbed printers; i.e. HP, EFI Vutek, Epson
- Operate and Maintain Various Finishing Production Equipment; i.e., Esko, ZUND, Laminating, HP Printers, HP Latex, and HP FUJI UV
- Ability to set up and operate a digital cutting table and slitter, i.e. Kongsberg, Fotoba
- Ability to work independently and with minimum supervision
- Able to multi task well, remain organized, and handle many projects at one time
- Maintain inventory supplies as needed.