



**Committee/Task Force Mandates**

<b>Education/Workshops</b>	Responsible of the development of the educational activities, workshops and seminars
<b>Finance</b>	Oversees development of the budget; ensure accurate tracking/monitoring/accountability for funds; ensure adequate financial controls; reviews and audits.
<b>Fundraising/Events</b>	Oversees development and implementation of the Networking, Events and Fundraising Plan; identifies and solicits funds from external sources for support
<b>Government Relations</b>	Responsible for all sign related issues, technical questions including permits, by-law reviews across Ontario, and engage, educate and partner with planners, decision makers and government official.
<b>Membership/Benefits</b>	Will cover target areas of retention, recruitment and communication. Recruitment: Increase membership by a minimum of 10% year over year Retention: Increase retention rate to 90% Review: Increase awareness of member benefits, events and resources (government, affiliated, regional and chapter associations)
<b>Special Committees</b>	
<b>Business Strategy</b>	The mandate of the Business Strategy Committee is to draft a three (3) year Business Plan, create/implement a Strategic Plan and make recommendations to the Board of Directors.  Once completed the committee will continue to play a role in the Committees/Task Forces responsibilities to meet the objectives set up in the Strategic Plan.